# Habitat For Humanity Ontario Gateway North (Formerly Habitat For Humanity Muskoka - Note 6)

### **Financial Statements**

### December 31, 2014

	Page
Independent Auditor's Report	2
Financial Statements	
Statement of Financial Position	3
Statement of Operations and Changes In Net Assets	4
Statement of Cash Flows	5
Notes to the Financial Statements	6
Schedule 1 - ReStore Operations - Bracebridge	12
Schedule 2 - ReStore Operations - Huntsville	12
Schedule 3 - ReStore Operations - Orillia	13
Schedule 4 - ReStore Operations - Sudbury	13
Schedule 5 - ReStore Operations - Midland	14
Schedule 6 - ReStore Operations - Total	14

### **Dave Stevenson**

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### Independent Auditor's Report

### To the Members of Habitat For Humanity Ontario Gateway North

I have audited the accompanying financial statements of Habitat For Humanity Ontario Gateway North which comprise the statement of financial position as at December 31, 2014 and the statements of operations and changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error

### Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

### Basis for Qualified Opinion

In common with many charitable organizations, Habitat For Humanity Ontario Gateway North derives revenue from donations and fundraising, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the organization, and I was not able to determine whether any adjustments might be necessary to donation and fundraising revenues, excess of revenues over expenses for the year, assets and net assets.

#### **Qualified Opinion**

In my opinion, except for the possible effect of the matter described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of Habitat For Humanity Ontario Gateway North as at December 31, 2014 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Dave Stevenson

CPA, CA, Licensed Public Accountant

June 20, 2015

Bracebridge, Ontario

### Statement of Financial Position

December 31		2014	2013
Assets			
Current Cash Cash - restricted HST and other accounts receivable Current portion of mortgages receivable Prepaid expenses	\$	232,904 418,569 70,403 117,507 27,937	\$ 32,195 166,712 39,040 55,906 17,094
Land held for development Homes under construction	-	470,874 392,999 1,731,193	431,648 204,872 947,467
Mortgages receivable (Note 2) Capital assets (Note 3)		2,511,149 522,710	 1,005,438 18,939
	\$	4,765,052	\$ 1,971,844
Liabilities			
Current Accounts payable and accrued liabilities Government remittances payable Deferred revenue Mortgages and loans payable (Note 4)	\$	126,995 21,435 418,569 342,982	\$ 39,491 9,040 166,712 110,000
Deferred contributions relating to capital assets		909,981 143,554	325,243 -
Commitments (Note 5)		1,053,535	 325,243
Net Assets			
Net assets invested in capital assets, properties and mortgages Restricted net assets Unrestricted net assets		3,110,134 418,569 182,814	1,440,091 166,712 39,798
		3,711,517	 1,646,601
	\$	4,765,052	\$ 1,971,844

Approved on behalf of the Board:

The accompanying notes are an integral part of these financial statements  $\ensuremath{\mathbf{3}}$ 

### Statement of Operations and Changes in Net Assets

For the year ended December 31	2014	2013
Revenues Donations, grants and fundraising ReStore revenues Less - ReStore expenses Wage subsidies, rebates and other income House sales Present value adjustment on first mortgages (Note 2) Current year projects Prior years' projects	\$ 133,893 1,061,215 (893,566) 55,782 355,000 (125,964) 84,511 670,871	\$ 316,715 853,202 (666,144) 2,241 516,250 (176,593) 99,870 945,541
Building costs	 323,385	366,316
Excess of revenues over expenses before administrative expenses	 347,486	579,225
Administrative expenses Fundraising Insurance Office and general Program expenses Professional fees Public awareness Salaries and benefits Tithing	30,875 3,789 34,366 22,069 18,581 2,455 221,600	8,518 766 11,453 18,915 8,186 5,192 166,302 6,764
Excess of revenues over expenses for the year	 13,751	 353,129
Net assets - beginning of year	1,646,601	1,293,472
Net assets transferred from other affiliates (Note 6)	 2,051,165	
Net assets - end of year	\$ 3,711,517	\$ 1,646,601
Represented by		
Net assets invested in capital assets, properties and mortgages Restricted net assets Unrestricted net assets	\$ 3,110,134 418,569 182,814	\$ 1,440,091 166,712 39,798
	\$ 3,711,517	\$ 1,646,601

### **Statement of Cash Flows**

For the year ended December 31		2014		2013
Cash provided by (used in) Operating activities				
Excess of revenues over expenses for the year Adjustment for	\$	13,751	\$	353,129
Amortization of capital assets		1,762		1,918
Present value adjustment on first mortgages		774,201		76,723
Net assets transferred from other affiliates		2,051,165		-
		2,840,879		431,770
Changes in non-cash working capital balances				101/03/80/10/10/ <b>1</b> /500 -551 couple
HST and other accounts receivables		(31,363)		(4,284)
Prepaid expenses		(10,843)		1,726
Land held for development		(39,226)		(121,075)
Homes under construction		(188,127)		(30,265)
Accounts payable and accrued liabilities		87,505		(7,294)
Government remittances payable		12,395		35
Deferred contributions	-	251,857		(84,731)
		2,923,077		185,882
Investing activities				
Increase in mortgages receivable		(2,505,443)		(516, 250)
Repayments on mortgages receivable		163,930		89,045
Increase in capital assets	_	(505,534)		(4,008)
		(2,847,047)		(431,213)
Financing activity				
Increase in mortgages and loans payable		232,982		110,000
Increase in Horigages and loans payable Increase in deferred contributions relating to capital assets		143,554		-
3 · · · · · · · · · · · · · · · · · · ·	-			
	-	376,536		110,000
Change in cash during the year		452,566		(135,331)
Cash - beginning of year	7	198,907		334,238
Cash - end of year	\$	651,473	\$	198,907
Represented by				
Cash	\$	232,904	\$	32,195
Cash - restricted		418,569		166,712
	\$	651,473	\$	198,907
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### **Notes to the Financial Statements**

### December 31, 2014

### 1. Significant Accounting Policies

#### **Nature of Operations**

Habitat For Humanity Ontario Gateway North is a not-for-profit organization that was formed to assist in providing affordable housing in the Ontario Gateway North region. The organization is exempt from income tax in Canada as a registered charitable organization under the Income Tax Act.

The organization is an affiliate of Habitat For Humanity Canada (HFHC). There is a covenant agreement between HFHC and all Canadian affiliates setting out the general operating principles for every autonomous affiliate. Currently, HFHC provides affiliates across the country with administrative and marketing support, training opportunities and gift-in-kind coordination.

#### **Basis of Presentation**

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

The accrual basis of accounting is followed. The accrual basis of accounting recognizes the effect of transactions and events in the period in which the transactions and events occur, regardless of whether there has been a receipt or payment of cash or its equivalent.

### **Use of Estimates**

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reported period. The principal estimates used in the preparation of these financial statements are the determination of the discount rate used to calculate the present value adjustments on the mortgages receivable and the estimated useful life of the tangible capital assets. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in operations in the year in which they become known.

### Properties Under Development

Land held for development and homes under construction, including property taxes and interest, are capitalized on a project by project basis until the project is complete and the house is sold. Land held for development and homes under construction are recorded at the lower of cost and net realizable value. Net realizable value is defined as the estimated costs to be recovered from partner families upon the sale of the property.

### **Notes to the Financial Statements**

#### December 31, 2014

#### 1. Significant Accounting Policies (continued)

Capital Assets	Capital	assets	are	recorded	at	cost.	Amortization	based	on	the
estimated useful life of the asset is as follows:										

Building - 5% diminishing balance
Computer equipment - 30% diminishing balance
Furniture and equipment - 20% diminishing balance
Transportation equipment - 30% diminishing balance

Leasehold improvements are recorded at cost and amortized on a straight line basis over the term of the premises lease.

### Capital Grants Grants received for the purchase of capital assets are deferred and

amortized in the statement of operations on the same basis as the

related assets.

### Revenue Recognition Contributions received for specific building projects are deferred and

recognized as revenue upon completion of the project. Operating grants received are deferred and recognized as revenue as the related expenses are incurred. Unrestricted contributions are

recognized as revenue in the year received.

House sales are recognized as revenue on the date that title to the

home is transferred to the partner family.

Sale of products at the ReStore are on a non-credit basis only.

Revenues are recognized at the time payment is received.

Interest income is recognized as revenue when earned.

#### Contributed Materials Donations in kind received by the organization for the purpose of

constructing homes and for sale in the ReStores are not recognized

in the financial statements.

#### Contributed Services A number of volunteers contribute a significant amount of time each

year to the organization. Because of the difficulty of determining their fair value, contributed services are not recognized in the

financial statements.

### Notes to the Financial Statements

#### December 31, 2014

### 1. Significant Accounting Policies (continued)

#### **Financial Instruments**

The organization's financial instruments consist of cash, HST and other accounts receivable, mortgages receivable, accounts payable, government remittances payable and mortgages and loans payable. Financial instruments are recorded at fair value on initial recognition. The carrying values of the mortgages receivable are adjusted annually as explained in Note 2. HST and other accounts receivable, accounts payable, government remittances payable and mortgages and loans payable are subsequently measured at amortized cost. Financial instruments measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of any write down or subsequent recovery is recognized in net revenue (expense).

### 2. Mortgages Receivable

	-	2014	2013
First mortgages receivable at face values Less present value adjustments on first mortgages	\$	3,951,260 1,322,604	\$ 1,609,747 548,403
Present value of first mortgages receivable Less current portion		2,628,656 117,507	1,061,344 55,906
	\$	2,511,149	\$ 1,005,438

First mortgages receivable are repayable over periods of up to 30 years. The first mortgages are interest-free. Monthly repayments are reviewed annually and adjusted accordingly based on a means test. The first mortgages receivable have been discounted for accounting presentation purposes at 3.98% (2013 - 4.39%) which is based on the estimated interest rate in effect at year-end on similar term, arms-length mortgages.

	2014	 2013
Second mortgages receivable at face values Less present value adjustments on second mortgages	\$ 634,548 634,548	\$ 295,500 295,500
Present value of second mortgages receivable	\$ -	\$ -

The second mortgages are also interest-free and the principal amounts are forgivable in the future provided certain conditions are met.

### **Notes to the Financial Statements**

### December 31, 2014

3. Capital Assets
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	Capital Assets							
Cost   Amortization   Cost   Amortization   Cost   Amortization					2014			2013
Building 332,991 8,325			Cost				Cost	Accumulated Amortization
Mortgages and Loans Payable  2014 2013  Mortgage payable, secured by land in Huntsville, Ontario, interest only payable annually at 5%, principal due in full upon the earlier of June 20, 2015 or the commencement of any excavation, construction of other improvement on the property  Mortgage payable, secured by land and building in Midland, Ontario and a general security agreement, repayable \$1,472 monthly including interest at the bank's prime rate + 1.75%, due on demand  Mortgage payable, secured by land in Penetanguishene, Ontario, bearing interest at 5% per annum, due on demand  20,000 -  Loan payable, interest free, due on demand  17,000 -	Building Computer equipment Furniture and equipment Leasehold improvements	\$	332,991 3,569 12,550 44,111	\$	536 7,933 9,704	\$		\$
Mortgage payable, secured by land in Huntsville, Ontario, interest only payable annually at 5%, principal due in full upon the earlier of June 20, 2015 or the commencement of any excavation, construction of other improvement on the property \$ 110,000 \$ 110,000 \$ Mortgage payable, secured by land and building in Midland, Ontario and a general security agreement, repayable \$1,472 monthly including interest at the bank's prime rate + 1.75%, due on demand \$ 195,982 \$ -    Mortgage payable, secured by land in Penetanguishene, Ontario, bearing interest at 5% per annum, due on demand \$ 20,000 \$ -    Loan payable, interest free, due on demand \$ 17,000 \$ -		\$	558,626	\$	35,916	\$	39,589	\$ 20,650
Mortgage payable, secured by land in Huntsville, Ontario, interest only payable annually at 5%, principal due in full upon the earlier of June 20, 2015 or the commencement of any excavation, construction of other improvement on the property \$ 110,000 \$ 110,000 \$ Mortgage payable, secured by land and building in Midland, Ontario and a general security agreement, repayable \$1,472 monthly including interest at the bank's prime rate + 1.75%, due on demand 195,982 - Mortgage payable, secured by land in Penetanguishene, Ontario, bearing interest at 5% per annum, due on demand 20,000 - Loan payable, interest free, due on demand 17,000 -	Net book value			\$	522,710			\$ 18,939
bearing interest at 5% per annum, due on demand 20,000 -  Loan payable, interest free, due on demand 17,000 -	interest only payable annua the earlier of June 20, 2015 excavation, construction of Mortgage payable, secured b Ontario and a general secur monthly including interest a due on demand	lly at a or the other i y land rity ag t the b	5%, principal commence mprovemen and building reement, repank's prime	I due ment t on t g in N payat rate	in full upon tof any the property Midland, ole \$1,472 + 1.75%,		110,000	\$
	bearing interest at 5% per a	nnum	, due on der			<b>,</b>		-
	•					\$		\$ 110,000

### Notes to the Financial Statements

December 31, 2014

#### 5. Commitments

The organization has leased its Bracebridge, Ontario premises for a term of ten years ending March 31, 2018. The minimum lease payments are \$121,000 plus HST per annum.

The organization has leased its Huntsville, Ontario ReStore location for a term of five years ending July 31, 2017. The minimum lease payments are \$52,052 plus HST per annum. The organization can renew the lease for an additional five year term at the same annual amount.

The organization has leased its Orillia, Ontario ReStore location for a term of five years ending June 30, 2016. The minimum lease payments are \$50,000 plus HST per annum in the first year and increasing by 2% each year thereafter. The organization can renew the lease for an additional five year term at the fair market rent rate in effect at the time of renewal.

The organization has leased its Sudbury, Ontario premises for a term of five years ending July 31, 2017. The minimum lease payments are \$44,772 plus HST per annum. The lease also requires the payment of additional rent in the amount of \$25,584 plus HST per annum in the first year subsequent to annual adjustment thereafter.

The organization has leased a vehicle for a term of sixty months ending March 23, 2018. The minimum annual lease payments until expiry of the lease are \$7,892.

### 6. Net Assets Transferred From Other Affiliates and Name Change

Based on a collective desire to help more families in the region, the Habitat affiliates of Muskoka, North Bay and Blue Sky Region, North Simcoe, Orillia/Lake Country, and Sudbury District agreed to combine their organizations into a singular Regional Affiliate, while at the same time retaining an active Habitat program in each community. Pursuant to the terms of a merger agreement with an effective date of August 31, 2014 the Habitat affiliates of North Bay and Blue Sky Region, North Simcoe, Orillia/Lake Country, and Sudbury District dissolved and transferred all of their assets and liabilities to Habitat For Humanity Muskoka which concurrently changed its name to Habitat For Humanity Ontario Gateway North in order to reflect its greater area of service. The transferred assets and liabilities were recorded at their carrying values.

This collaboration of strategy and resources was undertaken to help achieve the mandate of Habitat for Humanity by further raising the organization's profile, by expanding its network of ReStores in the region, by attracting more community partners, and ultimately by building more affordable homes for families.

### Notes to the Financial Statements

#### December 31, 2014

#### 7. Financial Instrument Risks

#### Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The organization is exposed to credit risk arising from its cash and mortgages receivable. The organization reduces its credit risk on cash by placing these instruments with institutions of high credit worthiness. The organization reduces its credit risks on mortgages receivable by regularly meeting with the mortgagors and adjusting the mortgage payments based on the mortgagors incomes and ability to pay. There has been no change in the risk from the prior year.

#### **Liquidity Risk**

Liquidity risk is the risk that the organization will encounter difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements the organization will not have sufficient funds to settle a transaction on the due date or will be forced to sell financial assets at amounts less than there worth or may be unable to settle or recover a financial asset. The organization is exposed to liquidity risk arising from its accounts payable, government remittances payable and mortgages payable. There has been no change in the risk from the prior year.

#### Cash Flow Risk

The organization receives a substantial portion of its cash flow from various donors and fundraisers and can be subject to significant fluctuations in cash flow. The organization manages these cash flow fluctuations by maintaining adequate cash reserves and by following approved budgets. There has been no change in the risk from the prior year.

#### Interest Rate Risk

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Interest on one of the organization's mortgages payable is variable based on bank prime rates. This exposes the organization to the risk of changing interest rates that may have an effect on its cash flows in future periods. The organization does not use derivative investments to reduce its exposure to interest rate risk.

# Schedule 1 - ReStore Operations - Bracebridge

For the year ended December 31		2014	2013
Revenues			
Sales	\$	546,996	\$ 546,540
	4		
Expenses Advertising		4,886	4,269
Advertising Amortization of capital assets		1,762	1,918
Bank charges and credit card fees		4,966	4,866
Habitat for Humanity Canada sales fee		10,430	11,542
Insurance		1,762	1,289
Office and general		8,193	9,530
Rent		125,768	125,768
Repairs and maintenance		16,380	10,220
Telephone		5,947	5,878
Transportation		16,731	17,081
Utilities		8,980	8,071
Wages and benefits		178,430	 197,963
		384,235	398,395
Excess of revenues over expenses for the year	\$	162,761	\$ 148,145
Schedule 2 - ReStore Operations - H	lunt	sville	
For the year ended December 31		2014	2013
Revenues			
Sales	\$	344,364	\$ 306,662
-			
Expenses		4 402	2 520
Advertising Amortization of capital assets		4,102 1,762	3,529 1,918
Bank charges and credit card fees		2,942	2,680
Habitat for Humanity Canada sales fee		8,066	6,191
Insurance		1,445	645
Office and general		10,161	12,425
Rent		76,954	76,954
Repairs and maintenance		5,282	8,844
Telephone		2,907	2,777
Transportation		7,249	4,752
Utilities		18,148	11,422
Wages and benefits		153,532	 135,612
		292,550	267,749
Excess of revenues over expenses for the year	\$	51,814	\$ 38,913

### Schedule 3 - ReStore Operations - Orillia

For the year ended December 31		2014		2013
Revenues				
Sales	\$	59,593	\$	-
Property tax rebate		3,921	20	
		63,514		
Expenses				
Advertising		1,087		=
Bank charges and credit card fees		1,040		-
Habitat for Humanity Canada sales fee		623		X.
Insurance		839		z <del>-</del>
Office and general		1,388		-
Rent		25,657		
Repairs and maintenance		962		~
Telephone		967		-
Transportation		1,796		
Utilities		3,240		-
Wages and benefits	-	32,552		
		70,151		
Excess (deficiency) of revenues over expenses for the year	\$	(6,637)	\$	_

### Schedule 4 - ReStore Operations - Sudbury

For the year ended December 31	2014	2013
Revenues		
Sales	\$ 59,358	\$ 
Expenses		
Advertising	1,242	-
Amortization of capital assets	1,384	-
Bank charges and credit card fees	801	=
Habitat for Humanity Canada sales fee	603	=
Insurance	1,209	2
Office and general	1,340	-
Rent	28,816	-
Repairs and maintenance	1,054	-
Telephone	1,506	-
Transportation	2,666	-
Utilities	3,489	-
Wages and benefits	 36,989	 
	81,099	
Excess (deficiency) of revenues over expenses for the year	\$ (21,741)	\$ -

### Schedule 5 - ReStore Operations - Midland

For the year ended December 31		2014	2013
Revenues Sales	\$	46,983	-
Expenses			
Advertising		1,397	-
Amortization of capital assets		6,431	-
Bank charges and credit card fees		519	-
Habitat for Humanity Canada sales fee		478	1=.
Insurance		391	-
Interest on long-term debt		2,766	-
Office and general		675	-
Property taxes		3,537	-
Repairs and maintenance		2,753	-
Telephone		944	-
Transportation		2,057	-
Utilities Wages and benefits		1,721 41,862	-
wages and benefits		41,002	
		65,531	
Excess (deficiency) of revenues over expenses for the year	\$	(18,548)	<u>-</u>
Schedule 6 - ReStore Operations	- To		
Schedule 6 - ReStore Operations For the year ended December 31	- To	tal 2014	2013
	- To		2013
For the year ended December 31 Revenues	- To	2014	
For the year ended December 31	- To		2013 546,540 306,662
For the year ended December 31  Revenues  Bracebridge	- To	2014 546,996	546,540
For the year ended December 31  Revenues Bracebridge Huntsville	- To	2014 546,996 344,364	546,540
For the year ended December 31  Revenues Bracebridge Huntsville Orillia	- To	2014 546,996 344,364 63,514	546,540
For the year ended December 31  Revenues Bracebridge Huntsville Orillia Sudbury	- To	2014 546,996 344,364 63,514 59,358	546,540
For the year ended December 31  Revenues Bracebridge Huntsville Orillia Sudbury	- To	2014 546,996 344,364 63,514 59,358 46,983	546,540 306,662 - -
Revenues Bracebridge Huntsville Orillia Sudbury Midland	- To	2014 546,996 344,364 63,514 59,358 46,983	546,540 306,662 - -
For the year ended December 31  Revenues Bracebridge Huntsville Orillia Sudbury Midland  Expenses	- To	2014 546,996 344,364 63,514 59,358 46,983 1,061,215	546,540 306,662 - - - - 853,202
For the year ended December 31  Revenues Bracebridge Huntsville Orillia Sudbury Midland  Expenses Bracebridge	- To	2014 546,996 344,364 63,514 59,358 46,983 1,061,215 384,235	546,540 306,662 - - - 853,202
For the year ended December 31  Revenues Bracebridge Huntsville Orillia Sudbury Midland  Expenses Bracebridge Huntsville Orillia Sudbury	- To	2014 546,996 344,364 63,514 59,358 46,983 1,061,215 384,235 292,550 70,151 81,099	546,540 306,662 - - - 853,202
Revenues Bracebridge Huntsville Orillia Sudbury Midland  Expenses Bracebridge Huntsville Orillia	- To	2014 546,996 344,364 63,514 59,358 46,983 1,061,215 384,235 292,550 70,151	546,540 306,662 - - - 853,202

Excess of revenues over expenses for the year

167,649 \$

187,058